

**Barona Indian Charter School  
Board of Directors Regular Meeting  
June 20, 2023**



1. **Call to Order:** Chairman Raymond Welch, called the meeting to order at 4:04pm.  
**Roll Call:** Chairman Raymond Welch, Tawnya Phoenix- Vice Chair, Darla Boller- Member & Melanie Villa- Member  
**Members Absent:** Danthia Gil- Secretary/Treasurer  
**Others in attendance:** Julie Cushman, Principal/Director, Kathy Clenney, Legal Counsel,
2. **Approval of Agenda**  
**Motion** by Darla, Second by Melanie to approve the agenda. Carried 4, 0, 0.
3. **Closed Session Begins**  
Called the closed session to order at 4:05pm. Principal/Director Evaluation
4. **Closed Session Ends**  
Closed session at 4:25pm. No action taken
5. **Action Items**
  - A. **Approval of Administrator Salary Schedule** – The Board has created a salary schedule for school administrators including the Principal/Director. This salary schedule will begin on July 1, 2023.  
Motion by Darla, Second by Melanie to approve the Administrator Salary Schedule. Carried 4, 0, 0.
  - B. **Approval of Julie Cushman to Continue as Principal/Director** – The Board offered a new contract to the Principal/Director Julie Cushman. This new contract will begin July 1, 2023.  
Motion by Melanie, Second by Darla to approve Julie Cushman to continue as Principle/Director. Carried 4, 0, 0.
  - C. **Approval of Minutes** for April 24, 2023  
Motion by Darla, Second by Tawnya to approve minutes for April 24, 2023.  
Carried 4, 0, 0
6. **Public Comment** – There was no request for public comment for Agenda.
7. **Action Items**
  - A. **Presentation of the 2023-24 Budget** – Samantha Orahood, Director of Finance from Lakeside USD, presented the next fiscal year budget to the Board.  
Will be approved June 26<sup>th</sup>, 2023

- B. OPEN PUBLIC HEARING on 2023 – 24 Budget** – Called open at 4:42pm  
No Comments.
- C. CLOSE PUBLIC HEARING on 2023 – 24 Budget** – Closed at 4:43pm
- D. OPEN PUBLIC HEARING on LCAP for 2023-2024** – Called open at 4:44pm
- Darla suggested Saturday School for discipline for behaviors/attendance make ups.
  - Board suggested Julie look into hiring a P.E. Coach
  - We are in year two of a three-year plan. Board will approve June 26, 2023
- E. CLOSE PUBLIC HEARING on LCAP for 2023-2024** – Closed at 5:15pm.
- F. Approval of the 2024 Lease** – This is the annual agreement between the Barona Band of Mission Indians and Barona Indian Charter School (BICS) for the use of the facilities. The fee for the leased premises is \$95,300 per year, payable quarterly in advance. Motion by Melanie, Second by Darla to approve the 2024 lease. Carried 4, 0, 0
- G. Approval of Declaration of Need (DON)** – In order to employ an individual on an emergency permit, all LEAs must have a valid DON on file with the Commission on Teacher Credentialing. This is proof that in an emergency there may be a need to hire a teacher who does not hold a valid credential. Motion by Tawnya, Second by Melanie to approve the Declaration of Need. Carried 4, 0, 0.
- H. Approval for the Purchase and Installation of a PA System** – The board approved the purchase of a new state of the art Public Address (PA) system. A school PA system is crucial for ensuring everyone stays informed about important information, announcements, and emergencies. These systems allow administrators and teachers to share instructions and make announcements that reach every corner of the campus. The cost of the system is \$21,837.78 and will be funded using one-time ESSER funds. Motion by Darla, Second by Tawnya to approve the Purchase and Installation of a PA System. Carried 4, 0, 0.
- I. Approval for the Purchase of iPads for Grades K-2<sup>nd</sup>** - The Board approved the purchase of next generation iPads. The current iPads used by the K-2<sup>nd</sup> grade classrooms can no longer be updated to accommodate the new iReady program the school has purchased for the upcoming 2023-24 school year. The cost for the new iPads is \$25,950 and will be funded using one-time ESSER funds. Motion by Tawnya, Second by Melanie to approve the Purchase of iPad's for Grades K-2<sup>nd</sup>. Carried 4, 0, 0.

**J. Approve the Employment of Katy Riel** - Ms. Katy Riel has been hired as school secretary to replace long time employee Kristi Johnson who will be leaving at the end of June for personal reasons. Ms. Riel has administrative experience in a school setting and has been working to learn the new job since June 1<sup>st</sup>. The Board ratified her employment as School Secretary. Motion by Tawnya, Second by Darla to approve the Employment of Katy Riel. Carried 4, 0, 0.

**K. New Board Policies for Approval**- the Board approved several new policies, and tabled #4 Community Use of Facilities, as they continue to strengthen the governance of the charter school. Those policies for consideration are listed below and were voted on as one single approval.

1. Field Trips and Excursions policy which are educationally sound and an important ingredient to the instructional program of the school.
2. Capital Expenditures policy for the purchase of major pieces of equipment can be scheduled so that annual budgetary appropriations for capital purposes will either be of similar size or will show a continuous trend without severe fluctuations.
3. Drop Off and Pick Up of Students & Parking policy for the safe arrival and departure of students from the school in an orderly manner.
4. Community Use of Facilities policy so the community may engage in supervised recreational activities or meet and discuss issues occasionally as they may desire regarding any subjects and questions that pertain to the educational, political, economic, artistic, and moral interests of the citizens of the BICS community.
5. Facilities Development policy for a systematic and comprehensive planning process to develop facilities that meet the school's capital needs.
6. Injury and Illness Prevention Program Guidance policy in which all employers must provide and maintain a safe and healthful workplace for employees.
7. Emergency Plans policy to clarify school procedures in the case of an emergency.
8. Public Solicitations on School Grounds policy to enforce the school's legal duty to operate and maintain a safe and secure campus. This policy requires that the time, place, and manner of assembly, speech, and other activities on the school premises be regulated.
9. Registration of Visitors/Guests policy that develops a process for monitoring and receiving visitors onto campus through Education Code section 234.7.

Motion by Melanie, Second by Darla to approve the New Board Policies. Carried 4, 0, 0

**L. Approve 2023 Summer School Plan-** Since an extended summer break results in significant learning loss, especially among disadvantaged and low-achieving students, staff recommends the Board provides opportunities during the summer for students to practice essential skills and make academic progress. The summer program offered will be aligned with the LCAP and the educational program provided during the school year. This program will blend high quality academic instruction in core curricular and/or elective subjects with recreation, nutrition programs, social and emotional development, and support services that encourage attendance, student engagement in learning, and student wellness. This program is funded using one-time ELOP funds. Motion by Darla, Second by Tawnya to approve the 2023 Summer School Plan. Carried 4, 0, 0

8. Reports- Principal Julie Cushman will report to the Board.

Review of Events:

- Field Day
- 8<sup>th</sup> Grade Promotion - 6/8
- Kindergarten Promotion and Spring Fling – 6/2
- State Testing

Upcoming Events:

- LUSD Presentation Thurs June 22, 2023 4:30pm

9. Organizational Business

- a. No Future agenda items and/or Board member comments were made.
- b. Upcoming meetings: June 26 (Budget)/LCAP 8:30am, Voting on Officers, Calendar of Meetings

No further business, by **Motion** of Tawnya and Second by Melanie.

The meeting was adjourned at 6:07pm. Motion carried 4, 0, 0.

*Respectfully submitted by Katy Riel, Recording Secretary*