

Barona Indian Charter School

Board of Directors Regular Meeting

Minutes for January 24, 2022



The meeting was held at the Barona Community Center Meeting Room at 1095 Barona Road, Lakeside, CA 92040. A phone line was established for public to join the meeting virtually. The public may call (619) 390-2005.

1. **Call to Order/Roll Call:** Chairman Raymond Welch called the meeting to order at 8:35 AM
 - Board Members in Attendance: Tawnya Phoenix, Shirley Ruis, and Danthia Gil.
 - Absent Member: Mandy Curo Quintero.
 - Others in Attendance: Dr. Jeff Felix, Interim Principal, Julie Cushman, TOSA; Kathy Clenney, Legal Counsel, and Yvonne LaChappa, Recording Secretary.
2. **Approval of Agenda – Motion** by Danthia to approve the agenda. Second by Tawnya. Carried 4, 0, 0.
3. **Approval of the Minutes of December 13, 2021. Motion** by Danthia to approve the Minutes of December 13, 2021. Seconded by Tawnya. Carried 4, 0, 0.
4. **Public Comment** – There was no request for public comment.
5. **Action Items**
 - A. **Approval Employment Contract** – The Interim Principal recommends the Board approve Julie Cushman as Assistant Principal of BICS. The term of the contract coincides with her plan to complete the California Preliminary Administrative Credential and a master’s degree of National University. Contract will run February 1, 2022 to July 31, 2022 with an increase in salary. **Motion** by Tawnya to approve the new contract for Julie Cushman. Second by Danthia. Carried 4, 0, 0.
 - B. **Approval of New School Signage** – Steve Fenn from Cutting Edge Signs has created a plan for new signage to assist parents and guests with finding the school office, drop off and pick up points, and emergency paths. The quote is for a do not exceed price of \$1000.00, which includes installation. **Motion** by Danthia to approve payment for the quote not to exceed \$1000.00. Second by Shirley. Carried 4, 0, 0.
 - C. **Approval of School Accountability Report Card (SARC)** – This required annual report to parents provides parents and the community with valuable information about the overall performance of the school. The SARC is an effective way to report on our progress in achieving our goals. Due to unforeseen circumstances, all CDE data releases have been delayed. Document Tracking Services imported the data on the same day as provided by CDE. Staff will continue to update this report as soon as CDE releases additional data. Must be approved before February 1, 2022. Will re-visit data at subsequent board meetings. **Motion** by Danthia to approve the SARC Report. Second by Tawnya. Carried 4, 0, 0.
 - D. **Approval Invoice for CalPADS Contractor** - Staff recommends Board approval of invoice from independent contractor Whitney Woodard for work performed on CalPADS from September 2021 to January 2022 for \$2500.00. **Motion** by Danthia to approve the invoice for CalPADS Contractor, Whitney Woodard. Second by Shirley. Carried 4, 0, 0. Training will be provided for Lisa (Attendance Clerk) so that she can assume CalPADS procedures for BICS
 - E. **Approve Acceptance of Gifts Policy** – This Policy documents that all Board members who receive gifts in their individual capacity must reflect such gifts in accordance with Political Reform Act annually on their Form 700, if required.
 - F. **Approve Dissolution of the School Policy** – This policy details the closure procedures that would be implemented if the school’s charter is revoked, is not renewed, or if the school’s governing board passes a resolution closing the school.
 - G. **Approve Public Records Request Policy** – This policy follows CA law by providing the public with access to its public records in accordance with legal requirements. Public records are those writings containing information relating to the conduct of the school’s business that are prepared, owned, used or retained by the school regardless of physical form or characteristics.

- H. **Approve Uniform complaint Procedures Policy** – This policy explains how the CA Code of Regulation outlines a Uniform Complaint Procedure that must be followed for certain types of complaints within the school setting. These regulations articulate the steps that should be followed for filing these complaints, the timelines within which a school must respond, appeal rights to the CA Department of Education or State Superintendent of Public Instruction, among other things. **Motion** by Tawnya to approve Policies E through H. Second by Danthia. Carried 4, 0, 0. These policies will have to be updated each year.

6. Reports

- A. **Report on DRA** – The Development Reading Assessment (DRA) is a standardized reading test used to determine a student’s instructional level in reading. The DRA is administered individually to students by teachers and/or reading specialist. Students read a selection (or selections) and retell what they have read to the examiner. This gives teachers the tools they need to observe and document student reading level and helps inform instructional practice.
- B. **Principal Report – Julie Cushman reported for the Interim Principal, Jeff Felix**
- MAPS testing to begin in February
 - COVID Test Kits are made available for families to pick up, one pack per family. Expecting another shipment
 - Masks are available for families for pick-up
 - Guidelines are made available for parents to follow regarding COVID symptoms, keep children home when fever, cough. Guidelines are also posted on BICS website
 - Two teachers will be out on maternity leave, long-term subs will be hired to cover the classrooms. These subs will come in to shadow the teachers before they leave. Would like to bring the subs to the February board meeting for introduction
 - Question asked to the Board regarding eighth grade promotion. Will BICS be able to change back to the original eighth grade promotion ceremony? Not at this time, follow the same ceremony method as last year
 - Two field trips coming up for the seventh/eighth grade class. This will be part of the cultural program with Barona Museum staff. Eighth grade students will be doing a presentation at Balboa Park, future date to be announced. Cabrillo Nature hike is planned for the seventh grade students; learning about ingenious plants as part of the Cultural Class
 - Third/fourth grade teacher has returned from paternity leave

7. Discussion Items

- A. Shirley Ruis let the Board know that she plans to step down from the board. Discussion followed. Shirley will need to give the board a written letter when she plans to retire. The Tribal Council will appoint her replacement. Shirley decided to stay until June 2022.
- B. Upcoming Meetings
- February 14 regular meeting, 12:00 Noon
 - March 7th for Board Vision Workshop and 2nd Interim Budget, 8:30 AM
 - March 21 regular meeting, 8:30 AM
 - April 18 regular meeting, 8:30 AM
 - May 16 regular meeting, 8:30 AM
 - June 20 regular meeting, 4:00 PM

8. **Adjournment – Motion by Shirley** to adjourn meeting (9:37 AM). Second by Tawnya. Carried 4, 0, 0.

Respectfully submitted,
Yvonne LaChappa, Recording Secretary