

BICS Board Meeting Minutes – October 19, 2020

Call to Order/Roll Call: Tawnya Phoenix called the meeting to order at 8:31 am.
Members in attendance: Tawnya Phoenix, Mandy Curo Quintero, and Danthia Gil.
Absent members: Chairman Thorpe Romero, and Shirley Ruis.
Others in attendance: Dr. Jeff Felix, Julie Cushman, and Kathy Clenney.

Motion by Mandy to approve the agenda. Second by Danthia. Carried 3. 0. 0.

Minutes of September 28, 2020 were reviewed.

Some discussion held. Correction:

“Telephone line available for call in to join the board meeting” needs to be addressed before roll call and any motions.

Motion by Mandy to approve the minutes of September 28, 2020 with correction. Second by Danthia. Carried 3, 0, 0.

Minutes of September 30, 2020 were reviewed.

Correction: *“Telephone line available for call to join the board meeting”* needs to be addressed before roll call and any motions.

Motion by Danthia to approve the minutes of September 30, 2020. Second by Mandy. Carried 3, 0, 0.

No Public Comment requested for this meeting.

Item V. Ratify and Approve 2020-2021 School Calendar

Changes were made to the previous approved calendar. *School start date September 8, 2020 and end date June 23, 2020 were changed. Trimester dates were changed due to the school start date. Color corrections to some dates were pointed out and will be changed.*

Motion by Danthia to approve the 2021-2022 school Calendar with corrections. Second by Mandy. Carried 3, 0, 0.

Item VI. A. Reports - Principal

- Jeff feels that it is a full time job to get things in order. It is difficult working two days a week with so much to do.
- Trying to recover logins and retrieve data that is was lost
- Getting information for Cal Pads, and CDC
- One of the Verizon Hot Spots was connected, looking into this. Discussed with Verizon to close the connection. Will need another month to review the billing cycle. The billing will be paid from COVID funding
- Small Rural Grant. Jeff is working on this. We are receiving the money and we need to spend
- CalPads (California Longitudinal Pupil Achievement Data System) and CBEDS (California Basic Educational Data System), looking into these. Rene Myers held rights to both programs. Jeff is working on securing logins for these. He informed the board that he hired an expert, Whitney Woodard to work with both programs. She has many years' experience and proficient with CALPADS and CEBEDS. CEBEDS reporting is due October 30, 2020. Whitney will also train Lisa (current Attendance Clerk) to get through the reporting period. Question asked, in the event Lisa left BICS, would it be a good idea to have an additional person trained. Suggested in the future, when interviewing for Attendance Clerk, should hire a person with CALPADS and CBEDS experience.

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- Still an issue with teacher's compensation for the eleven days they worked before the school start date. This will be paid with COVID funding.
- SPED is back on track. Stephanie (temporary RSP teacher) is getting things in order very quickly. Still have more things to take care of. There are thirty special Ed students here at BICS. Hired a long-term sub to work with special Ed students. Testing and IEP's meetings are scheduled and getting done in a months' time. We expect to be caught up by November 2020. Jeff will discuss again at the next board meeting.

Reports -Julie Cushman: Julie informed the board about up-coming activities at BICS. Fire Prevention week, Picture Day, Unity Day (wear orange). There will be a school-wide picture via drone. Red Ribbon Week is a fun week, with a message "So No to Drugs", and trick or treat day by the flagpole. Elective Friday week is a hit with the students, learning sign language, basketball with the coach, and science. There will be no cooking class until parents sign a release form in case of food allergies.

B. Academic Goal and Action Plan: Dr. Steve Halfaker is working on helping teachers bring math scores up. Would like to show LUSD that we are working on a plan to achieve greater math scores. MAPS testing window closed October 9. Teachers are planning academic goals with students, giving kids ownership of their goals. The goal is to increase math scores by 3%.

LUDF Food Program is going well. Due to COVID, the Lakeside National Food Program has changed. All students are welcome to get breakfast and lunch free. At the end of the week, dinner items are sent home with families.

C. Student Support Services: Planning to bring someone to BICS for student support services for our students. Looking over the job description for this position. More information at the next board meeting.

D. Budget: Jeff Felix

- Doing much better than we thought. We have additional revenue
- COVID monies have to be spend by December 30, 2020
- Would like to see another wash station on campus, paid with COVID money. Tawnya will follow up
- Suggested to invite Maranda Durning, Director of Finance, LUSD to the next board meeting
- Budget in good standing

Discussed the upcoming board meeting dates and made some changes. December 14, 2020 will be at 4pm. March 15, 2021 at 4 pm.

A suggestion was made to invite the new employees to the next board meeting for introductions. Jeff let the board know that it is difficult to bring them away from their duties during the school day. Suggested Mandy attend the next staff meeting to meet the new staff.

No further business **Motion** by Danthia to adjourn the meeting at 9:46 am. Second by Mandy. Carried 3, 0, 0..

Respectfully submitted,

Yvonne Lachappa
Recording Secretary

