

REGISTRATION OF VISITORS/GUESTS**Posting of Notice**

The Barona Indian Charter School (School) Principal/Director or his or her designee shall post at every entrance a notice setting forth school hours, visitor registration location and requirements, penalties for refusing to leave the School premises, and any other announcements required by the local law enforcement agency in order to pursue the arrest of persons found loitering or trespassing.

Procedures for Visitors to Charter School Premises

1. Any person who is not a student of the School or a School officer or employee shall register his or her presence and the reason for visiting the School to the Principal/Director or designee immediately upon entering the School premises.
2. The Principal/Director or designee shall provide identification to be always used by all visitors while on School premises. The visitor shall always make this identification visible.
3. All visitors registering with the Principal/Director or designee, including immigration-enforcement officers (unless exigent circumstances necessitate immediate action and if the immigration officer does not possess a judicial warrant or court order that provides a basis for the visit) will provide the Principal/Director or designee with his or her name, address, occupation, age, if less than twenty-one years-old, his or her purpose for entering the School premises, and present proof of identity and any other information required by law.
4. No person who furnishes the information set forth in this policy and who provides proof of identity shall be denied registration except if the Principal/Director or designee has reasonable basis for concluding that the visitor's presence will or is likely to disrupt the School, its students, its teachers, or its other employees or volunteers or result in damage to property or will result in the distribution or use of unlawful or controlled substances.
5. The Principal/Director or designee may revoke a visitor's registration if the Principal/Director or designee has reasonable basis for concluding that the visitor's presence on School premises would likely interfere or is interfering with the peaceful conduct of School activities, is interrupting classroom activities or is disrupting the School, its students, its teachers, or its other employees or volunteers.

6. School employees and volunteers should at all times watch for strangers on the School premises. Employees or volunteers who encounter a visitor not displaying the appropriate identification should ask the visitor whether he or she has registered with the Principal/Director or designee. Employees and volunteers should immediately inform the Principal/Director or designee of any visitor who refuses to comply with registration requirements.
7. Any possession of unauthorized dangerous instruments, weapons, or devices on school grounds shall be reported immediately to the Principal/Director or designee and may be reported to the local law enforcement agency.
8. Any person who fails to register within a reasonable time after entering the School premises, who fails to leave upon the request of the Principal/Director or designee, or who returns after leaving pursuant to such a request has committed an unlawful act and may be prosecuted according to law.
9. School personnel shall report entry by immigration-enforcement officers to any on-site police or other appropriate administrator as would be required for any unexpected or unscheduled outside visitor coming on campus.

Adopted: June 20, 2023

Amended: