

**Governing Board of Directors**  
**REGULAR BOARD MEETING MINUTES**  
**November 13, 2023 — 9:00 AM**

1. **Call to Order** Meeting was called to order at 9:04am  
**Roll Call:** Raymond Welch Chairman, Tawnya Phoenix- Vice Chair, Danthia Gil-Secretary/Treasurer, Darla Boller- Member, & Melanie Villa- Member  
**Other Members in attendance:** Julie Cushman, Principal/Director and Kathy Clenney, Legal Council
2. **Approval of Agenda-** Motion to approve the agenda was motioned by Melanie Villa and seconded by Darla Boller. Carried 5, 0, 0.
3. **Public Comment-** No public comments were made
4. **Approval of Minutes:** There is a grammatical error that needed to be corrected. Motion to approve the minutes with corrections was made by Darla Boller and seconded by Melanie Villa. Carried 5, 0, 0.
5. **Action Items**
  - A. **Ratify Reading Instruction Intervention Grant Contract** – The Board reviewed and approved The Reading Instruction and Intervention Grant to provide our students with Language Arts Intervention Instruction based on the Science of Reading. The focus will be on building foundational skills, vocabulary and writing. The program is aligned with the California Common Core State Standards. There is no cost to the school and we will receive a \$5000 stipend for materials, substitutes, and/or teacher stipends upon completion. The Board would like the stipends to go to the teachers. Motion to approve was made by Melanie Villa and seconded by Darla Boller. Carried 5, 0, 0.
  - B. **Approval of Student Complaint Policy** – The Board approved the Student Complaint Policy which is a general “catch all” policy, which is not legally required, but is intended to ensure the school has a basic complaint procedure available to students. Other forms may be required for specific complaints. There have been zero complaints so far, and the policy will be in the Student Handbook. Motion to approve the Student Complaint Policy was made by Darla Boller and seconded by Tawnya Phoenix. Carried 5, 0, 0.
  - C. **Approval of Student Dress Code Policy** – The policy is meant to provide guidelines on what students can and can't wear, including specific pieces of clothing, hairstyles, and accessories. Dress codes can vary widely in what they restrict. Consequences will escalate, 1<sup>st</sup> warning, 2<sup>nd</sup> call parents, 3<sup>rd</sup> in school suspension. Motion to approve the Student Dress Code Policy was made by Darla Boller and seconded by Tawnya Phoenix. Carried 4, 0, 1.
  - D. **Approval of Policy Against Plagiarism** – The Board approved this policy requiring that your work needs to be yours. But, while the policy focuses on misusing printed sources by failing to paraphrase or use quotation, any time your work is not your own. The Board would like use of AI added to the policy. Motion to approve the Plagiarism Policy was made by Darla Boller and seconded by Melanie Villa. Carried 5, 0, 0.

**6. Discussion Items**

- A. **BICS Charter Renewal:** The board discussed how and when the Charter will renew. It will renew in June of 2025 and there is no early renewal, there is also a new platform. Jeff's contract will end in June of 2024, so the school will use Procopio.
- B. **Discussion about the Board's attendance at the Charter Schools Development Center (CSDC) Leadership Conference November 7-10, 2023 in Anaheim:** The Board felt that it was an overall successful trip, even though it was a little disorganized and informal. The marketing seminar was helpful. There were lots of good vendors and the board looked at smart screens, day camps, and cooking kits.

**7. Organizational Business**

A. **Future agenda items and/or Board member comments:**

- Thank You Native America is on Nov. 17<sup>th</sup> at 11:45am. Manuel Navarro will be attending.

B. Upcoming meetings

- December 11, January 22

**8. Adjournment:** Meeting adjourned motion was made by Darla Boller and seconded by Tawnya Phoenix. Carried 5, 0, 0.

*Respectfully submitted by Danthia Gil, Secretary/Treasurer*